



Letchmore Infants' and Nursery School  
Letchmore Road, Stevenage, Herts SG1 3PS  
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[admin@letchmore.herts.sch.uk](mailto:admin@letchmore.herts.sch.uk)  
[www.letchmore.herts.sch.uk](http://www.letchmore.herts.sch.uk)

Co-Headteachers: Mrs Jo Harding BA Hons  
Mrs Kelly Nichol BA Hons

## Change of Details

Child's name: \_\_\_\_\_ Teacher: \_\_\_\_\_

Change of address: \_\_\_\_\_

Change of telephone: \_\_\_\_\_

Change of email address: \_\_\_\_\_

Change from packed lunch to school dinner starting from: \_\_\_\_\_

Change from school dinner to packed lunch starting from: \_\_\_\_\_

Change of collection arrangements, permanent or one day only: \_\_\_\_\_

Any other details: \_\_\_\_\_

Please complete as appropriate and either email back to us or hand in to the office.

Parent's name: \_\_\_\_\_ Date: \_\_\_\_\_

